



Cedar Key Arts Center
MAIN GALLERY
EXHIBIT CONTRACT

Exhibit Title: _____ Exhibit Date: _____

Artist Name: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

SS#: (required in order to issue payment) _____

Number of art pieces included in the show: See Attached List # of Items: _____

Responsibilities and Understandings:

- No fee
- All 2D art must be delivered framed and ready to be hung
- Artist is responsible for numbering all items and providing a list of items to be sold that includes Item #, Title or Description, and Price (or not for sale) along with the artist's name, address, and contact information. A copy of this list must be given to the Cedar Keyhole to assure payment for sold items.
- Artist is responsible for providing a brief bio to be displayed in the small gallery.
- The Gallery Committee is responsible for hanging the exhibit and preparing exhibit cards unless otherwise arranged with the Gallery Chairperson.
- The Arts Center will be responsible for publicity including local newspapers, flyers around the community, Arts Center website and Facebook page, announcements in the Arts Center newsletter and monthly membership updates. If additional mailing (postcards) are desired, the artist is responsible for all costs, however, Arts Center will provide an address list of members upon request.
- 75% of the sale price goes to the artist and 25% of the sale price of any item sold during the exhibit or subsequently because of the exhibit will go to Arts Center.

NOTE: The Arts Center does not have insurance to cover any loss or damage to artwork.

Artist Signature: _____ Date: _____

Board Member Signature: _____ Date: _____