

Cedar Key Arts Center

EXHIBIT CONTRACT

Exhibit Title: _____

Exhibit Date: _____ Opening: _____

Artist Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone # _____ Cell #: _____

Email: _____

SS#: _____ (required in order to issue payment)

Number of art pieces included in the show: _____

Responsibilities and Understandings:

- All 2D art must be delivered framed and ready to be hung
- A numbered list of all pieces along with price (or NFS) must be provided
- Artists should provide exhibit cards with the title, medium (if appropriate), corresponding number to list provided and price (or not NFS) unless arrangements have been made otherwise with the Gallery Chairperson.
- The Gallery Committee will be responsible for hanging the exhibit, unless otherwise arranged with the Gallery chairperson.
- The Arts Center will be responsible for publicity including local newspapers, flyers around the community, and announcement in the Arts Center newsletter. If additional mailings (ex postcards) are desired, the Arts Center will provide addressed mailing labels to artist, however the artist is responsible for providing the cards, applying the labels and mailing the cards.
- 25% of the sale price of any item sold during the exhibit or subsequently because of the exhibit will go the CKAC (20% to the Arts Center, 5% to Cedar Keyhole for processing and bookkeeping).
- The CKAC does not have insurance to cover any loss or damage to art work. Artists submit work as independent contractors subject to the Arts Center's rules, regulations, fees and schedules.

Artist Signature: _____ Date: _____

Board Member
Signature: _____ Date: _____

Cedar Key Arts Center, PO Box 949, Cedar Key, Florida 32625